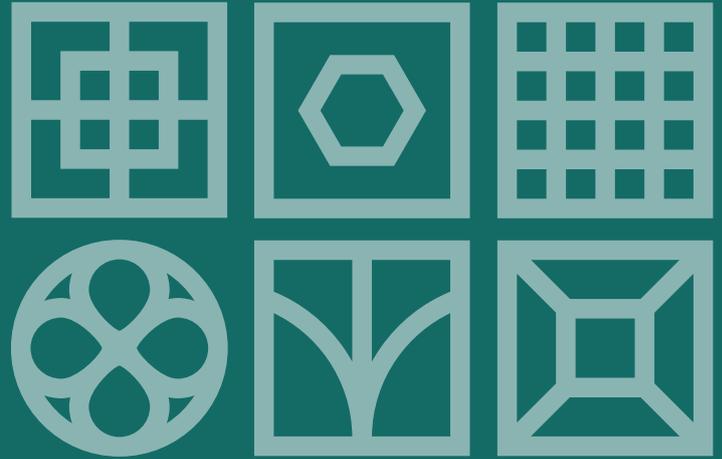


GUILDHALL

CONFERENCES & EVENTS



THE SOUTH'S MOST ICONIC & VERSATILE CONFERRING VENUE

We host up to 80,000 delegates across 400 events annually in our range of exquisite rooms for all events, including conferences, meetings, training, team building, dinners and receptions.





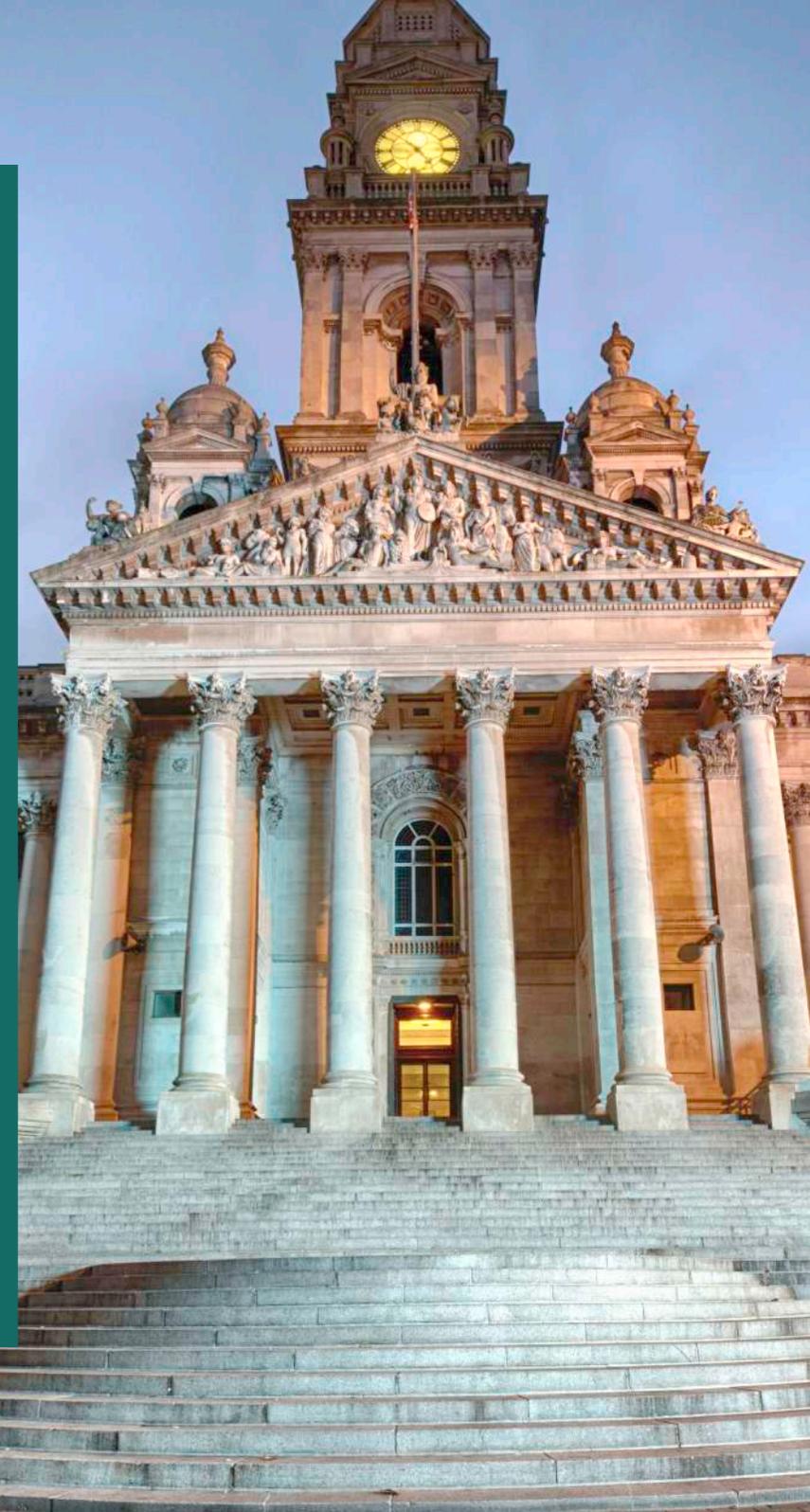
Immerse your delegates in the historic grandeur of this unique and iconic venue.

In order to accommodate your needs, we offer a variety of small, mid-sized, and large conference and meeting rooms.

Services include:

 CAR PARKING NEARBY	 FLEXIBLE SPACE	 CATERING ON-SITE
 IN-HOUSE TECH SPEC AND SUPPORT	 CORPORATE HOSPITALITY OPPORTUNITIES	 SHORT WALK TO HOTELS AND ATTRACTIONS

We have 125 years of experience hosting world-class events. From the moment you contact us to the end of your event, our dedicated team will ensure every detail is meticulously planned and executed.



THE MAIN AUDITORIUM

Perfect for large-scale events

A flexible space that can be dressed to suit any occasion, from large exhibitions and conferences to dinners and award ceremonies.

With easy access on the ground floor, it has its own stage, drapes and curtains with options to screen off sections if required.

SPACE DETAILS

- Theatre:** Up to 2000 people
- Reception:** Up to 1000 people
- Buffet:** Up to 800 people
- Dinner:** Up to 420 people
- Dinner Dance:** Up to 380 people
- Cabaret:** Up to 336 people
- Classroom:** Up to 300 people
- Dimensions:** 29m x 18m
- Ceiling height:** 13m
- Area:** 552m²

FEATURES

-  Conference option
-  Food option
-  Meeting option
-  WiFi
-  Induction loop
-  Blackout blinds
-  Tech Spec and Support

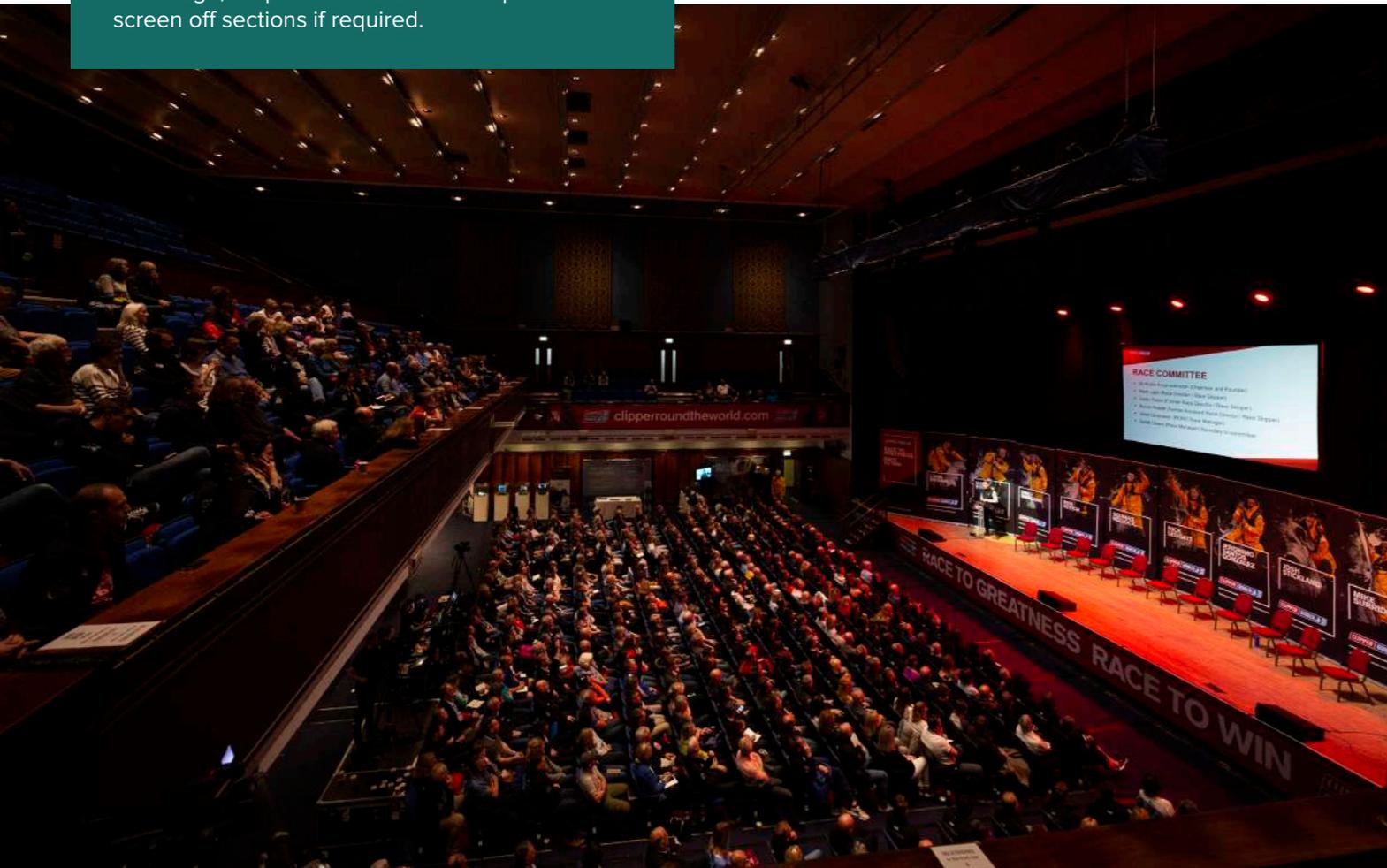
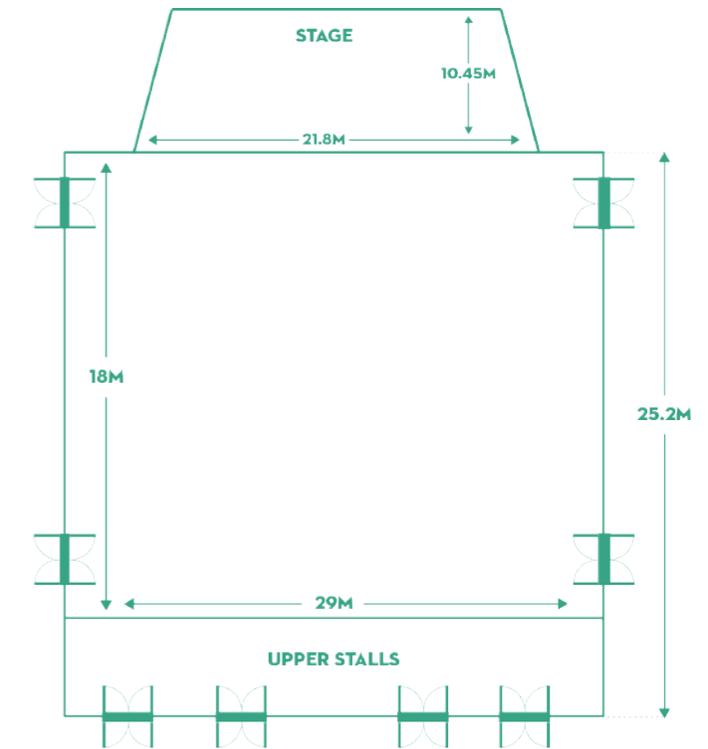


Image Credit: Clipper Round the World Race



FLOOR PLAN



“The teamwork: security, reception, catering, backstage all knew what was happening when and information flowed seamlessly between them as needed.”

Conference Organiser, 2019

THE LENS STUDIO

A fresh and versatile event space for up to 200 delegates.

Following significant investment and refurbishment, the Guildhall Studio is now available for venue hire for up to 150 delegates seated or a 200 person standing reception.

Host a presentation, client meeting, or social gathering in this modern space. Accessible from the ground floor, the mid-size tech-enabled room can be set in traditional or contemporary formats.

SPACE DETAILS

Theatre: Up to 200 people

Buffet/Reception: Up to 150 people

Cabaret: Up to 72 people

Boardroom: Up to 40 people

Dimensions: 14 x 12m

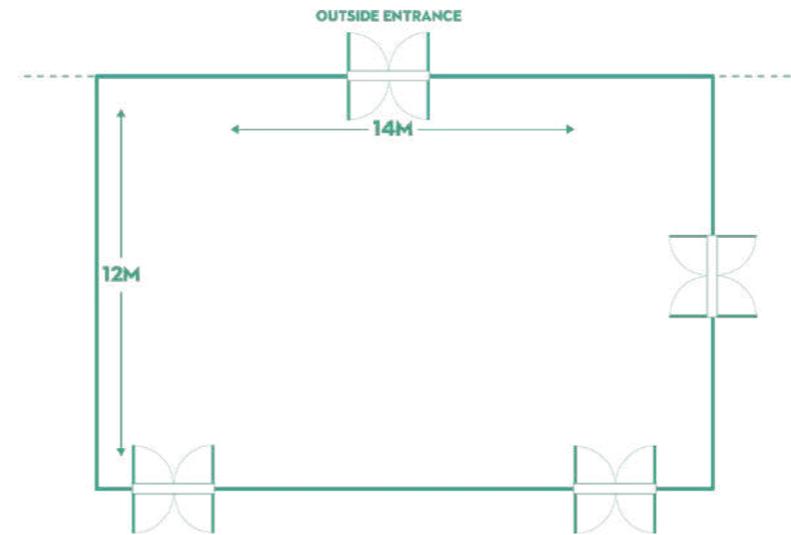
Ceiling height: 5m

Area: 168m²

FEATURES

-  Conference option
-  Food option
-  Meeting option
-  WiFi
-  Blackout blinds
-  Tech Spec and Support

FLOOR PLAN



“The Studio is so versatile – we’ve used it in a number of different formats for our events!”

Event Organiser, 2019



THE PORTSMOUTH ROOM

An elegant, light-filled space with classic décor that creates a stunning backdrop for any event.

On the first floor, the Portsmouth Room offers a bar and lounge area as well as space for conferences, meetings, team-building events, and dinners.

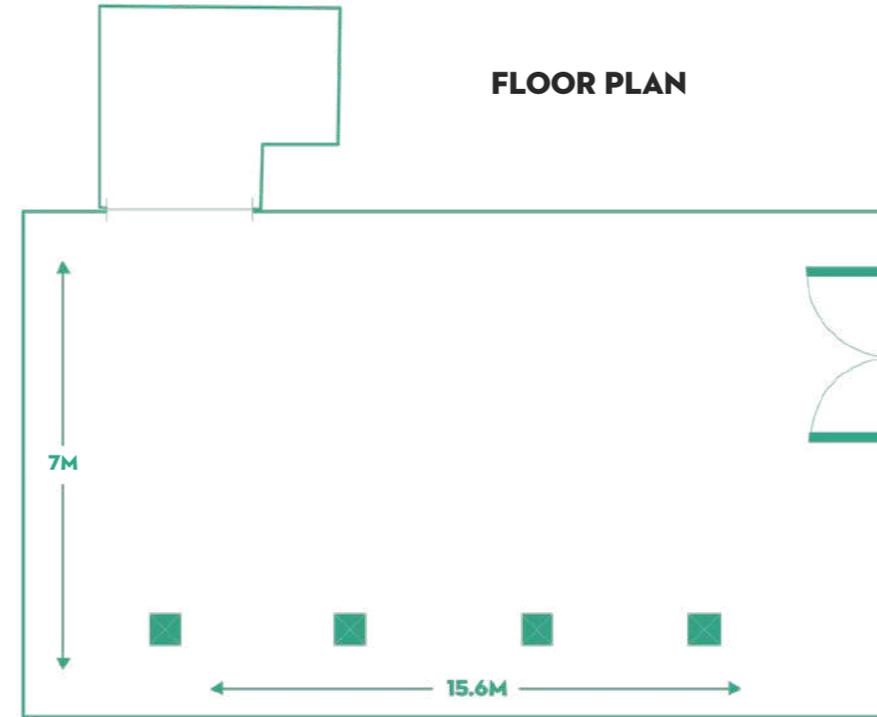
SPACE DETAILS

Reception: Up to 100 people
Theatre/Buffer: Up to 100 people
Dinner: Up to 80 people
Cabaret: Up to 64 people
Dinner Dance: Up to 60 people
Board Room: Up to 28 people
U-Shape: Up to 35 people
Dimensions: 15m x 7m
Ceiling height: 4m
Area: 160m²

FEATURES

- Conference option
- Food option
- Meeting option
- Natural daylight
- WiFi
- Tech Spec and Support

FLOOR PLAN



“From start to finish, your team was very helpful and experienced. Your team were also very flexible and helpful for the last minute changes.”

Conference Organiser, 2018



THE ZODIAC GALLERY

Featuring the largest acid-stained glass mural in the world, this exquisite space offers something unique for your event.

Located on the first floor overlooking Guildhall Square, the Zodiac Gallery is ideal for meetings, team building events and dinners.

SPACE DETAILS

Reception: Up to 200 people

Theatre: Up to 90 people

Dinner: Up to 80 people

Cabaret: Up to 56 people

Dinner Dance: Up to 80 people

Board Room: Up to 30 people

U-Shape: Up to 25 people

Dimensions: 15m x 10m

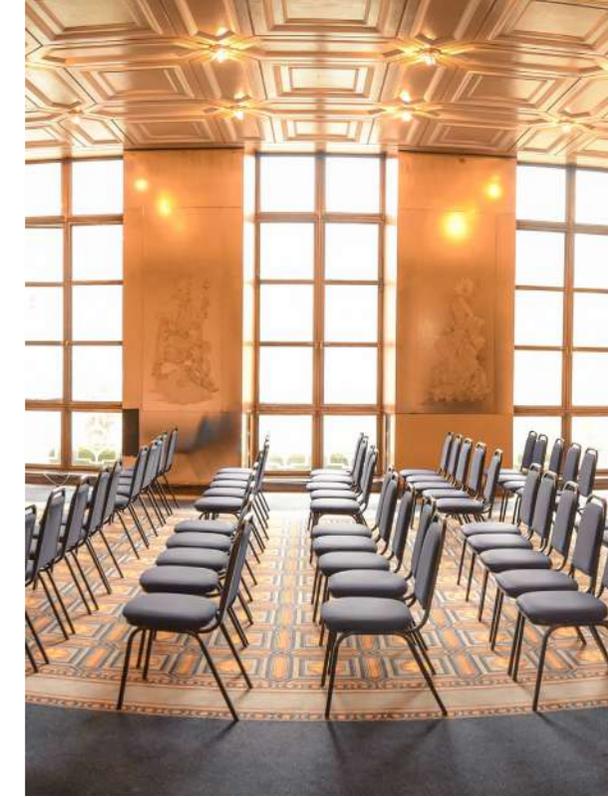
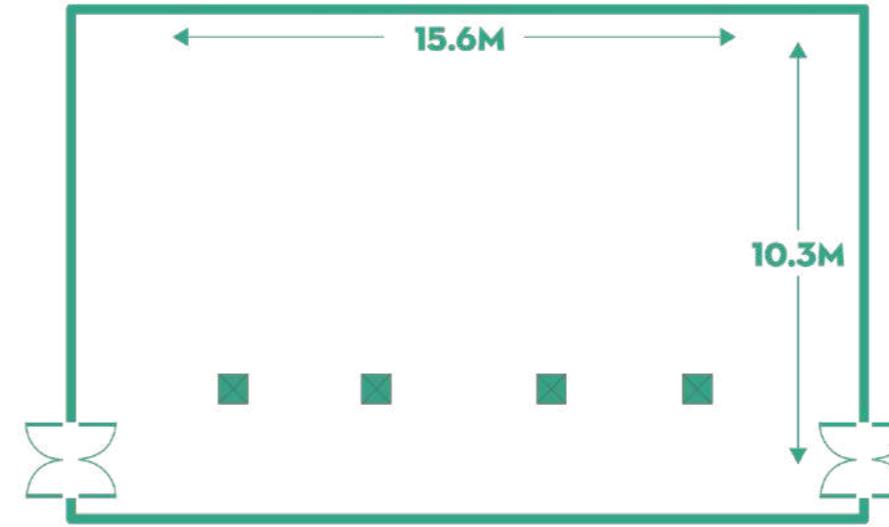
Ceiling height: 4m

Area: 160m²

FEATURES

-  Conference option
-  Food option
-  Meeting option
-  Natural daylight
-  WiFi
-  Tech Spec and Support

FLOOR PLAN



“We love this beautiful, light space and its central location.”

Event Organiser, 2018



THE FREDA SWAIN LOUNGE

Adjacent to the Zodiac Gallery, this charming space has floor to ceiling windows, a bar and stunning views across Guildhall Square.

Located on the first floor, the Freda Swain Lounge is perfect as a meeting, dining or break-out space.

SPACE DETAILS

Reception : Up to 200 people

Theatre: Up to 90 people

Dinner: Up to 80 people

Dinner Dance: Up to 60 people

Cabaret: Up to 56 people

Board room: Up to 50 people

U-Shape: Up to 25 people

Dimensions: 15m x 10m

Ceiling height: 4m

Area: 160m²

FEATURES

 Food option

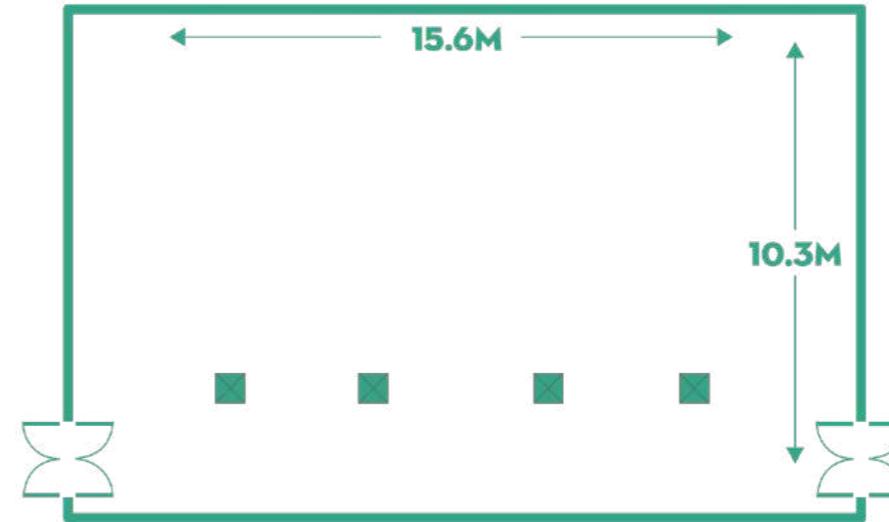
 Meeting option

 Natural daylight

 WiFi

 Tech Spec and Support

FLOOR PLAN



“The Guildhall team were so helpful and efficient and were able to anticipate and solve any problems we had.”

Meeting Organiser, 2018



LORD MAYOR'S BANQUETING ROOM

Rich in history, this grand room with high ceilings and original features is bathed in natural light from its expansive windows.

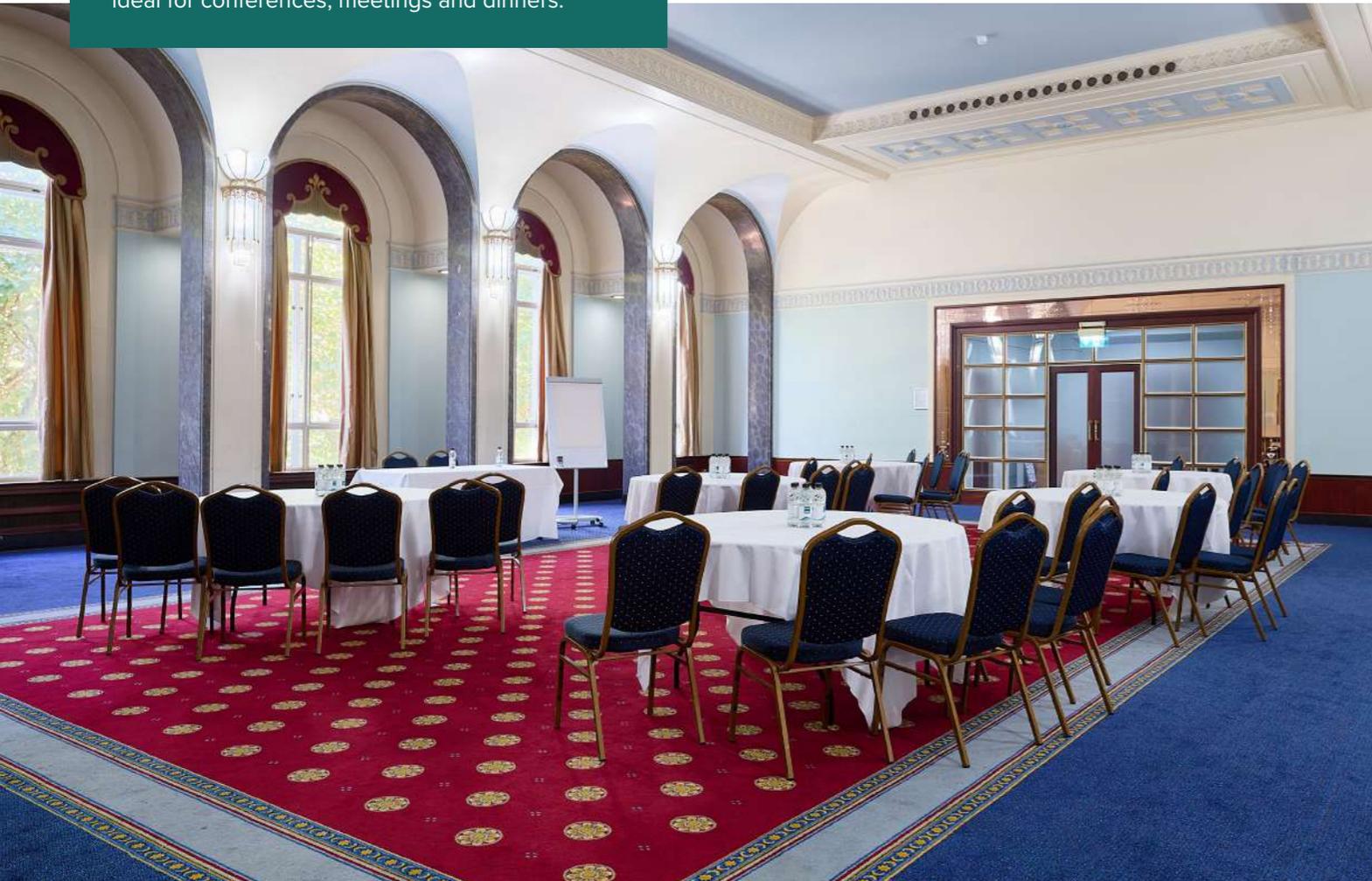
Located on the second floor, the Banqueting Room offers grandeur fit for the Lord Mayor and is ideal for conferences, meetings and dinners.

SPACE DETAILS

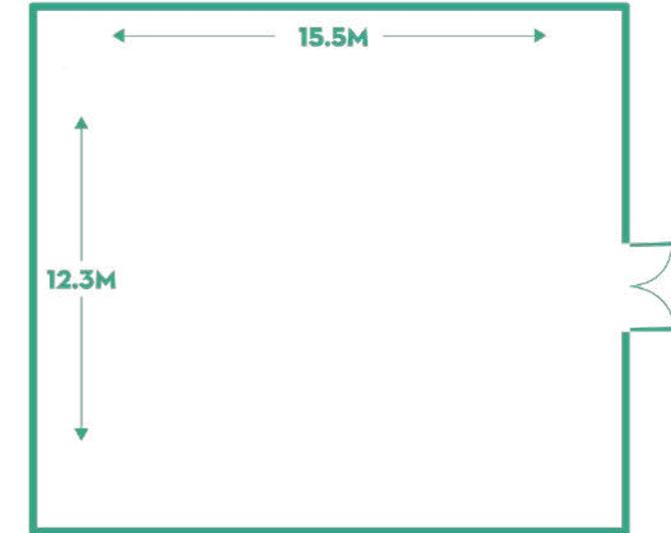
- Theatre:** Up to 110 people
- Reception:** Up to 110 people
- Buffet:** Up to 110 people
- Dinner:** Up to 100 people
- Dinner Dance:** Up to 80 people
- Cabaret:** Up to 66 people
- Dimensions:** 15m x 12m
- Ceiling height:** 5m

FEATURES

-  Conference option
-  Food option
-  Meeting option
-  WiFi
-  Blackout blinds
-  Tech Spec and Support



FLOOR PLAN



“I have organised events in various venues large and small, but the differences I noticed at Portsmouth Guildhall include the friendly, professional and efficient service from all the teams at all times. They weren't just there, they took an interest in what we were doing and thought how best to help us.”

Conference Organiser, 2019

MEETING ROOM 1

A bright, spacious and quiet room situated on the third floor with views of the iconic clock tower.

Filled with natural daylight and high ceilings, this is the ideal space in the heart of the city for collaborative meetings and training sessions.

SPACE DETAILS

Theatre: Up to 40 people

Cabaret/Boardroom:

Up to 25 people

Dimensions: 9 x 7m

Ceiling height: 3m

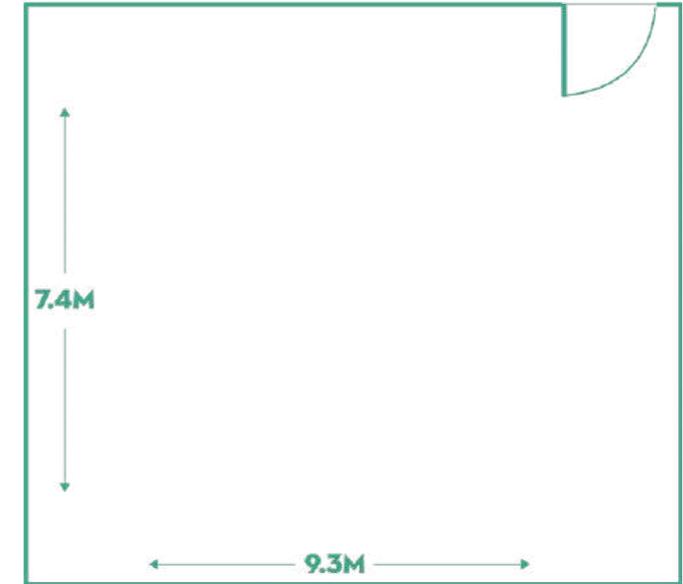
Area: 63m²

FEATURES

-  Food option
-  Meeting option
-  Natural daylight
-  WiFi
-  Tech Spec and Support



FLOOR PLAN



“A really practical space and the catering is always amazing.”

Meeting Organiser, 2019

MEETING ROOM 2

Adjoining Meeting Room 1 on the third floor, this smaller space is quiet, clean and well-equipped.

The perfect space in the heart of the city for meetings and training sessions.

SPACE DETAILS

Theatre: Up to 30 people

Cabaret/Boardroom:
Up to 16 people

Dimensions: 6 x 7m

Ceiling height: 3m

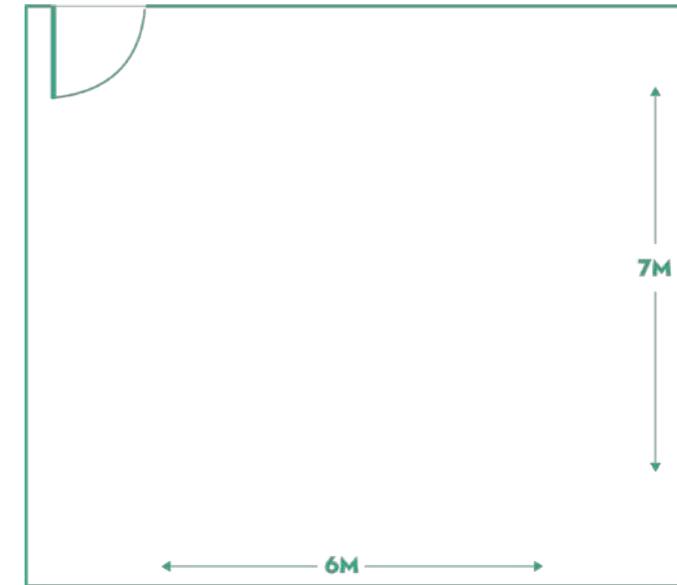
Area: 42m²

FEATURES

-  Food option
-  Meeting option
-  Natural daylight
-  WiFi
-  Tech Spec and Support



FLOOR PLAN



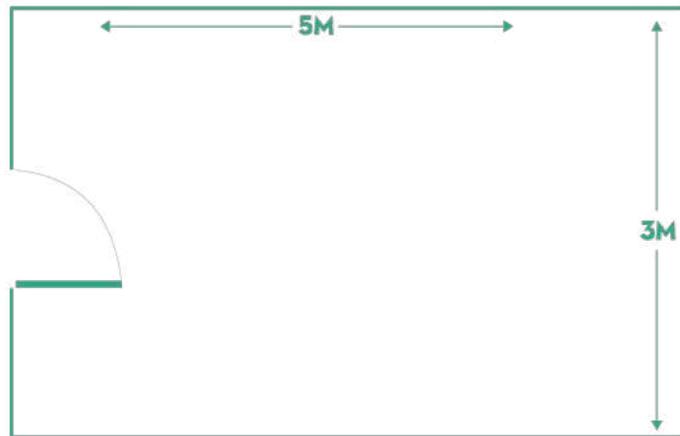
“A bright, airy and functional meeting room serviced by such an attentive team”

Meeting Organiser, 2018

THE SOLENT SUITE

Offering an elegant, naturally lit suite with comfortable furniture and décor for a five-star effect. An ideal space for corporate hospitality, interviews and small meetings

FLOOR PLAN



SPACE DETAILS

Boardroom: Up to 5 people
Dimensions: 3 x 5m
Ceiling height: 4m
Area: 14m²

FEATURES

-  Food option
-  Meeting option
-  Natural daylight
-  WiFi
-  Tech Spec and Support



WITH 125 YEARS OF EXPERIENCE, WE KNOW HOW TO HOST A WORLD-CLASS EVENT

Quality in-house catering

Using fresh, locally sourced ingredients our renowned Head Chef and his experienced team would be delighted to cater for your event.

A range of breakfast, lunch and dinner menus and refreshment options are available. Depending on your needs, we can create a bespoke menu.

We cater for all dietary requirements and preferences.

On-site technical specifications and support

Our experienced technicians ensure your event runs smoothly.

All spaces can be fully equipped with screens, projectors, lecterns, flip charts, PA systems and microphones. Including state of the art LED options:

You can create a screen with a maximum size of 9.6 meters wide by 5.4 meters high or at any ratio you prefer, making it a flexible choice. Each panel contains 128 x 144 pixels using SMD2727 LED pixels, allowing it to be used in the brightest of rooms. With three crew members, you can have a fully operational screen ready to operate in about an hour and a half.

Corporate Hospitality

Entertain and impress your guests with tickets to world-class shows and exclusive VIP hospitality options at the Guildhall and other local attractions.





PORTSMOUTH GUILDHALL AND THE GREAT WATERFRONT CITY

Discover the Great Waterfront City of Portsmouth, the UK's only island city. With a buzzing atmosphere and in a relatively small and flat area, navigating Portsmouth is a breeze.

But don't let the small size fool you – the city boasts superior transportation links that will take you wherever you want to go. Only 70 miles from London, Portsmouth Guildhall is located right in the city centre, surrounded by eight convenient parking lots in a half-mile radius with more than 1,400 spaces. And if you prefer to travel by train, Portsmouth & Southsea station is just a two-minute walk from the Guildhall, offering daily trains to Southampton, London's Waterloo and Victoria stations. Taxi and bus options are available throughout the city.

For those who want to explore on two wheels, Portsmouth has an extensive cycling network with low-traffic or traffic-free routes that are perfect for getting around. And if you want to try something new, there are e-scooter hires available just a minute's walk from the Guildhall.

But where will you stay during your visit? With over 1,000 budget-friendly rooms within a mile radius of Portsmouth Guildhall, and thousands more just a short drive away, Portsmouth has a variety of lodging options to suit every budget and taste.

When it's time to explore the city, there's no shortage of things to do. Take a quiet moment to enjoy a coffee on the steps of the Portsmouth Guildhall, or go for a walk in Victoria Park, located just a short distance away. Beyond the Guildhall, you'll find an array of local attractions. These include the 4-mile Southsea promenade, Clarence Pier, the Portsmouth Historic Dockyard, the iconic Spinnaker Tower, Gunwarf Quays, and the vibrant Southsea retail, restaurant, cafe, and bar scene.

So, when planning an event, the team at Portsmouth Guildhall is here to help and support you every step of the way. Why wait? Plan your event at Portsmouth Guildhall today and explore everything this exciting city has to offer!



OUR CLIENTS INCLUDE:



PORTSMOUTH

GUILDHALL

BOOK A SHOW ROUND TODAY!

Victoria Campbell

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